



LIQUOR LICENSE INSTRUCTIONS AND FEES

Updated June 2018 (please read carefully)

The County Registrar Provides TWO Types of Liquor License Applications:

1. Unincorporated County for Sales by Drink (will require additional filing fees)
2. Incorporated County, or Unincorporated County for Package Liquor Sales, or All Picnic and Catering Events, or Managing Officer Change

Information/Requirements for Liquor License

- All liquor license applications must be signed before a notary public, or at the County Registrar for a \$3 fee.
- Please make check payments payable to St. Charles County.
- Managing Officer Change: \$30 fee.
- County liquor license expires at midnight, July 31.

New Liquor License Application

- Present a Personal Property Tax Waiver issued by the County Assessor.
- County license cannot be issued without a copy of the state liquor license. *Pro-rated fees may apply.*

Annual Renewal License Application

- Present a paid receipt issued by the County Collector showing the business has paid its personal property tax.
- County license cannot be issued without state liquor license with an expiration date of upcoming year.
- Managing Officer change with annual renewal: No fee.

CODE	LICENSE TYPE DESCRIPTION	FEE	RSMo
ACL	ALCOHOL CARRIER	No Fee	311.185
COL	CONSUMPTION OF INTOXICATING LIQUOR	\$60.00	311.480
DOMW	DOMESTIC WINERY	(per 500 gallon) \$5.00	311.190
*EXTH	EXTENDED HOURS	\$300.00	311.174/76/78
LMS	LIQUOR MANUFACTURER SOLICITOR	\$450.00	311.180
LS	LIQUOR SOLICITOR	\$250.00	311.180
LWS	LIQUOR WHOLESALE SOLICITOR	\$500.00	311.180
MICB	MICROBREWERY	(per 100 barrels) \$5.00	311.195
MWBD	MISSOURI WINE BY DRINK	\$300.00	311.070.12
OPL	ORIGINAL PACKAGE LIQUOR	\$100.00	311.200
OPL5	ORIGINAL PACKAGE LIQUOR CATERER/50 EVENT	\$500.00	311.486
*OPT	ORIGINAL PACKAGE - TASTING	\$25.00	311.294
RBD	RETAIL LIQUOR BY DRINK	\$300.00	311.200
*RBDC	RETAIL LIQUOR BY DRINK CATERER	(per day) \$10.00	311.485
*RBCF	RETAIL LIQUOR BY DRINK TEMP. FESTIVAL	(per day) \$10.00	311.483
*5BCF	BEER AND WINE TEMPORARY FESTIVAL	\$10.00	311.483
RBDP	RETAIL LIQUOR BY DRINK - PICNIC	(7 days) \$25.00	311.482
*RDC1	RETAIL LIQUOR BY DRINK CATERER/UNLIMITED	\$1000.00	311.486 Not prorated
*RDC5	RETAIL LIQUOR BY DRINK CATERER/50 EVENTS	\$500.00	311.486 Not prorated
*SBD	SUNDAY BY DRINK	\$200.00	311.293
*SOP	SUNDAY - ORIGINAL PACKAGE LIQUOR	\$200.00	311.293
VWA	VINTAGE WINE AUCTIONEER	\$500.00	311.191
VWAM	VINTAGE WINE AUCTIONEER - MUNICIPAL	\$50.00	311.193
VWS	VINTAGE WINE SOLICITOR	\$500.00	311.180
WDS	WINE DIRECT SHIPPER	no fee	311.185
22MS	22% MANUFACTURER SOLICITOR	\$200.00	311.180
22S	22% SOLICITOR	\$100.00	311.180
22WS	22% WHOLESALE SOLICITOR	\$200.00	311.180
5BD	BY DRINK (includes Sunday Sales)	\$50.00	311.200
5BDW	BEER BY DRINK - WINE	\$50.00	311.200
*5BWC	BEER AND WINE CATERER	(per day) \$10.00	311.485
5MS	MANUFACTURER SOLICITOR	\$250.00	311.180
5OP	ORIGINAL PACKAGE 5% BEER	\$50.00	311.200
5S	SOLICITOR	\$50.00	311.180
*5SBD	SUN DRINK	\$200.00	311.293
5WP	BEER BY DRINK WINE PICNIC	(7 days) \$100.00	311.218
5WS	WHOLESALE SOLICITOR	\$100.00	311.180

***Secondary License Type = Requires a Primary License to Qualify**