



LICENSE NO _____
FOR ITINERANT VENDOR
IN UNINCORPORATED ST. CHARLES COUNTY
PURSUANT TO CHAPTER 606,
ORDINANCES OF ST. CHARLES COUNTY, MISSOURI (OSCCMO)

APPLICATION
TO BE SUBMITTED TO THE ST. CHARLES COUNTY REGISTRAR

201 North Second Street 5th Floor
St. Charles, Missouri 63301
(Tel: 636-949-7560) (Fax: 636-949-7562) (Email: registrar@sccmo.org)

Information Required by Section 606.185.A, OSCCMo

1. Name of applicant: _____
2. Permanent home address of applicant: _____

3. Name and address of individuals, firm, corporation, organization, association or group represented by applicant, if other than self: _____

4. Nature of merchandise to be sold or offered for sale, the nature of the services to be furnished, or purpose for conducting business: _____

5. Date on which he/she desires to commence conducting: _____
- 5a. Date of previous license issued during this calendar year, if any: _____
6. Each and every location where such activities shall be conducted: _____

7. Period of time for which a license is requested (*not to exceed four days*): _____

Begin Date: _____ End Date: _____

8. Whether or not the applicant has ever been convicted of a violation of a felony under laws of the State of Missouri, or any other state or federal law of the United States. _____

9. Zoning category where the activity is to be conducted and be accompanied: _____

(Attach written permission of property owner for use of the property, if other than applicant).

10. Applicant's State sales and use tax number as required by Chapter 144, RSMo: _____

Grounds for Exemption from Use Review by Division of Planning & Zoning
pursuant to Section 606.185.H

1. Existing annual business license from County for vending site meeting requirements of Section 606.185.H.1? _____ (yes or no)

(If yes attach copy)

(Note: The exemption from use review in Section 606.185.H.1 is only for: "Entities and individuals that possess a validly issued annual business license from the County of St. Charles who seek to conduct vending activities outside of any permanent structure located on the licensed real property for a period of time not to exceed five (5) days and the said vending activities to be conducted are related to the business activities regularly conducted by the licensed entity or individual except to the extent that Section 405.427(C) of the Unified Development Ordinance of St. Charles County, Missouri, provides otherwise)

2. Charitable entity meeting requirements of Section 606.185.H.2? _____ (yes or no)

(If yes, attach copy of valid not-for-profit letter from the State of Missouri)

(Note: The exemption in use review in Section 606.185.H.2 is only for: "Charitable entities that have registered with the County of St. Charles by providing a valid not-for-profit letter from the State of Missouri and seek to operate as itinerant vendor for no more than five (5) days in areas

not prohibited in Subsection (G)(2) above [no vending in right-of-way greater than four lanes wide]”.)

3. Vendor operating within enclosed shopping mall already licensed by County? _____

_____ (yes or no)

(If yes identify mall and attach its license)

I SWEAR OR AFFIRM THAT THE ABOVE STATEMENTS ARE TRUE, ACCURATE AND COMPLETE:

(Signature of Applicant)

Given under my hand and official seal this _____ day of _____ 20__.

County Registrar

PAYMENT OF FILING FEE
(FOR REGISTRAR'S USE ONLY)

Applications are not complete unless accompanied by non-refundable filing fee per fee schedule approved by the Director of Administration pursuant to Sections 606.185.A, OSCCMo

Non-refundable filing fee of \$____.____, paid this ____ day of _____, 20__.

County Registrar

REVIEW BY DEPARTMENT OF COMMUNITY DEVELOPMENT
AND ITS DIVISION OF PLANNING & ZONING
(FOR USE ONLY BY THE DEPARTMENT AND ITS DIVISIONS)

Considerations Under Section 606.185.B, C, D, G., & H, OSCCMo

1. Site of itinerant vendor's activity:
 - a. Street address and/or parcel identification number (if private property) and confirmation of private owner's identification according to County Land Records:

(Include reference to deed book and page)

- b. Right-of-way (if applicable) by frontage and/or by reference to intersections affected: _____

(Include determination whether roadway in identified right-of-way is greater than four (4) lanes)

2. Compliance with vacant lot/parking lot requirements (if applicable):

a. Applicable requirements (if any) _____

(Include references to applicable provisions, if any, of Unified Development Ordinance of St. Charles County, Missouri)

b. Compliance: _____

(Statement of non-compliance or compliance with above regulations, supported by documents or statements provided by Applicant – OR ATTACH ZONING CONFIRMATION LETTER PURSUANT TO SECTION 405.531, OSCCM0)

3. Compliance with permit requirements:

a. Building permit required? _____ (yes or no)

b. Building permit number (if required)? _____

c. Occupancy permit number? _____
(If none required ATTACH ZONING CONFIRMATION LETTER PURSUANT TO SECTION 405.531, OSCCM0)

Endorsement by Department of Community Development and its Division of Planning & Zoning:
The foregoing application meets the requirements of Section 606.185.B, C, D, G., & H, OSCCMo, and of St. Charles County’s applicable zoning regulations in Chapter 405 of the Unified Development Ordinance of St. Charles County, Chapters 405-412, OSCCMo.

Yes: _____
Michael Hurlbert, Director of Community Development (Date)

No: _____
Michael Hurlbert, Director of Community Development (Date)

(Identify grounds by reference to foregoing remarks)